

Members are requested to NOTE and CONSIDER the following quotes, requests and recommendations

Members are requested to NOTE and CONSIDER giving approval for the Clerk to investigate the provision of CCTV, an intruder alarm for JCH, installation of automatic lights in changing rooms, toilets and hall way.

Office Safe

The Council is required to have a safe to provide safe storage for its historic minute books, burial books, legal documents etc. Investigations in to the type of safe, size etc was conducted by a previous Councillor. Two models were identified, information on these is attached separately to this report. There was mention of a waterproof safe, these are designed for homes in high flood risk areas and are expensive.

Safe A

To supply 1no Phoenix FS1913K fire commander 2hour fire cabinet, 2 adjustable height shelves and key locking. The cost to carry out these works will be £2667.50 (ex VAT and £252 (ex VAT) delivery

Safe B

To supply 1no Chubb safes Dataplus DP2 2hour fire safe, 2 adjustable height shelves and key locking The cost to carry out these works will be £6209.50 (ex VAT) and £252 (ex VAT) delivery

Clerks Recommendation is Quote A as it is best value

Office Flooring

Quotes have been obtained from two specialist carpet fitters:

To prepare and latex floor, supply grey carpet tiles, door bars and all materials.

Quote A £666.20 (ex VAT)

Quote B £600.00 (ex VAT)

Clerks Recommendation is as quotes are like for like, Quote B is best value

Office Clearance and Decorating

Before the carpet is laid and the safe installed, the office will be need to be cleared of all furniture etc (moved into changing room opposite. This is the prefect opportunity to paint the room.

Please can I have volunteers to help move the furniture and fittings. Colin will paint the room before the carpet is laid.

Legionella Assessment Work

The assessment was carried out and a number of plumbing recommendations were made: The fitting of seven TMV3 blending valves, remove and cap off the drinking fountain, disconnect two of the three cold water storage tanks, and to clean the system though with chemicals. Three quotes were requested, two supplied, both quotes are excluding VAT.

Quote A £1550

Quote B £1790

Clerks Recommendation as quotes are like for like, Quote A is best value

From Clerks Report 159.21 Jubilee Club House

Members RESOLVED to allocate up to £1000 to replace the kitchenware and to purchase and install a continuous fill hot water urn. Costs to be met from General Reserves.

Kitchenware

Kitchen cutlery and crockery was purchased, but it has been identified that the plates were not received. Members are requested to AGREE the purchase of china plates.

Water Urn

Other element was the purchase and installation of a continuous fill hot water urn, no type, size or design has been supplied, there are also difficulties in the positioning of the urn.

At the moment there is not a business need to purchase this, and there are freestanding urns available in the kitchen for any events.

Clerks Recommendation: Members to CONSIDER the cancellation of the purchase and installation of a hot water urn until there is a clear business need.